

- **Selection Criteria**

Nominees for the Sons of The American Legion, Detachment of Michigan, Lifetime Achievement Award should meet the following criteria:

Years of Distinguished Service. The award is for lifetime achievement rather than for a single contribution, no matter how monumental.

Categories of Distinction. The Lifetime Achievement Award is presented to a Son who has placed an emphasis on:

- preserving American traditions and values
- improving the quality of life for our nation's children
- caring for veterans and their families
- and teaching the fundamentals of good citizenship

Nomination Letter and Supporting Materials

Each nomination should be supported by a letter of nomination, the nominee's resume, and up to five letters of recommendation that speak to the nominee's distinction in the identified categories. The nominations must be typewritten, double-spaced and single-sided (please organize as outlined below), with margins of at least one inch on 8.5" x 11" paper. Font size must be no smaller than 10-point, and width between characters should be normal (100

☐ **Letter of Nomination.** The letter of nomination should include the name, address, and daytime telephone number of the nominee; the name, address, daytime telephone number, and signature of the nominator; and the names of the authors of letters of recommendation.

☐ **Resume.** The nominee's resume should detail education; work experience; service at the district, state, national, and international level; publications; talks at conferences; and service to S.A.L, or other community organizations.

☐ **Letters of Recommendation.** Up to five letters of recommendation may be included. Each of the categories (preserving American traditions and values, improving the quality of life for our nation's children, caring for veterans and their families, and teaching the fundamentals of good citizenship) should be addressed in at least one of the letters. The nominator may write one of the five letters of recommendation. Letters of recommendation should focus on the quality rather than the quantity of the performance of the nominee, emphasizing the distinction of the nominee's performance.

Number of Awards

Normally, not more than two awards per year will be given.

“LIFETIME ACHIEVEMENT” AWARD

Many members have dedicated their lives to serving the Sons of The American Legion and deserve special recognition. Nominations are now being accepted for **“LIFETIME ACHIEVEMENT”**.

The selection process is anonymous and the following rules for nominating a Sons of The American Legion member shall be followed:

1. Provide a 200 word or less nomination letter describing why the Son has been chosen for this award.
 - a. The nominee shall have been a member of the Sons of The American Legion for 20 years or more.
 - b. Do not include any information that will identify the nominee, such as name, gender, Post, District, dates of Squadron office held (Squadron office held okay), or any other information that may tend to identify the Son. Any such identifiers will be blacked out by the committee reviewing the nomination.
2. Provide a photo and personal biography of the nominee.
 - a. The biography should include the Son’s name, S.A.L. history, military service and other professional and volunteer activities.
 - b. The photo and biography must be placed in a sealed envelope, with **only the Area number** marked on the outside of the envelope.
 - c. This envelope will not be opened until after selection is made at the Detachment Convention Son of the Year Committee Meeting.
3. Any violation of these rules will disqualify the nominee.
4. Submit the nomination letter and sealed envelope with the photo and biography to the Sons of the Year chairman for judging prior to the Detachment Convention.
5. The members of the Son of the Year Committee will select the Lifetime Achievement award recipient from the nominations.