CALL TO ORDER
Chairman Roger Avie called the meeting to order at 10 a.m. at the American Legion Dept. of MI Headquarters in Lansing, MI and via Zoom meeting.

ROLL CALL
The following members were present:
Roger Avie, Chairman, Marilyn Britten, David Buist, Raymond Carlson, Raymond Moore, Skipper Townes, Finance Officer, Alternate, David Babbage, Alternate Richard Dubay, Alternate, Lyle Shanks, Barry Wood, State Commander, Ron Runyan, State Adjutant, Gary Easterling, VA&R Director.

GUESTS
4 guests were present.

MINUTES
A motion to approve the minutes of the June 15, 2020 Meeting was made by Moore and seconded by Buist. Motion carried.

FINANCIAL STATEMENTS AS OF July 31, 2020
SON'S of the American Legion has
   Income of $ 4,671.90
   Expenses of $ 156.75
   Leaving a Net Income of $ 4,515.15

A motion to approve the financial statements for Son's of the American Legion made by Towns and seconded by Britten. Motion carried.

Boy's State program has
   Income of $ 490.00
   Expense of $ 0.00
   Leaving Net Income of $ 490.00

This report is for informational purposes only

Foundation has
   Assets of $1,020,052.06
   Liabilities of $1,046,891.16

This report is for informational purposes only
Wilwin Lodge has
Income of $3,556.00
Expenses of $2,627.83
Leaving a Net Income of $928.17

This report is for informational purposes only

A motion was made by Britten to accept the WilWin financial statements and seconded by Buist. Motion carried.

Publication has
Income of $1,929.90
Expenses of $22,032.22
Leaving Net Loss of $(20,102.32)

A motion was made by Britten to accept the Publication financial statements and seconded by Moore. Motion carried.

Veteran Affairs and Rehabilitation has
Income of $0.00
Expenses of $161,943.94
Leaving a Net Loss of $(161,943.94)

A motion was made by Carlson to accept the Veteran Affairs and Rehabilitation financial statements except for those items of in the income statement that need to be addressed seconded by Britten. Motion carried.

Department of Michigan has
Income of $94,069.40
Expenses of $282,547.65
Leaving a Net Loss of $(188,478.25)

A motion was made by Carlson to accept the Department of Michigan financial statements except for those items on the income statement that needed to be addressed seconded by Britten. Motion carried.

Financial statements for June will be made available after the year end audit.

Financial Statements for August will be made available as soon as month is closed.

UNFINISHED BUSINESS

Tribal Grant
Gary reported that they are still in negations and expect to have a sign contract by next month. The proposed funding for the new year is $103,000.00. This is to support 1 full time and 1 part time employee. The Tribe paid an addition amount of $18,000.00 to cover expensive until October 1, 2020. The tribe will be making quarterly payment in lieu of an annual payment beginning October 1, 2020.

LANSING HQ PARKING LOT PROJECT
Ron reported that parking lot should be finished within the next two weeks.

Sump Pump and Electrical
Ron reported that the Sump Pump and electrical upgrades have been completed.

**AL POST 257 – BUILDING FUNDING**
Brian Mohlman from AL Post 257, Battle Creek – spoke to the committee regarding reaching their fund-raising goals. A Motion by Moore with seconded by Carlson to provide a check from the Post Recovery account for $50,000 for the purchase of a post home. Motion carried. The check was presented at the Finance Meeting.

**Auxiliary Entry Awning.**
Ron reported that they are waiting for the metal to be removed from above the door. Once this is done the new brick work will be done and the vinyl awning will be installed.

**MDOT CENTENNIAL SIGNS**
Roger reported that a number of the Centennial road signs have finally been installation. Ron reported that the old signs will be returned to the legion and the legion will send the old signs to the Posts.

**Home Depot Grant Update/Landscaping**
Due to Covid19 Home Depot has put a hold on all grants. A motion by Britten and 2nd by Wood to remove the current landscape material and replace with grass for a cost up to $1500.00. Motion carried

**FOUNDATION – BRICKS/FUNDRAISER FOR DEPT HQ**
This has been placed on hold until 2022.

**NEW BUSINESS**

**Raffle drawing today and expected income report**
The income report for the Fall Raffle will be provide at the next finance meeting.

**VA&R updates.**
Gary reported that the District Office is still closed to visitors but all the staff is back in the office except for one person. Still negotiating with the State of Michigan for the new grant. About 10% of the Field Offices are still closed. Purple Heart has removed itself from part of the Michigan Veterans Coalition.

**IRS volunteer reimbursements and reporting**
Ron reported that to be in compliance with the IRS for volunteer and employee reimbursement we needed to add new wording to our Reimbursement Expense Report and Vouchers. A motion was made by Buist to accept the new IRS verbiage along with an expense log added to the Expense Reports for the volunteers seconded by Britten. Motion carried.

**AC Units (4) Maintenance/Replacement and UV Lighting added to the Furnace**
Ron reported that the cost to replace all four AC units will be approximately $32,000.00 plus labor. Also, UV lighting needs to be added to the Furnace. The UV lighting would improve air quality and would cost approximately $300.00 per unit plus labor. A motion by Carlson for Ron to get pricing to replace all four AC Units and to add UV lighting to the furnace was second by Britten. Motion carried.

**Carpeting in Basement & Carpet Cleaning.**
Ron reported that the carpet on the North end of the building needs to be cleaned or replaced due to water damage. He will try to clean before replacing the carpet.

**Air Duct Cleaning**
Ron reported that he is in the process of getting estimates for the Air Ducts to be cleaned due to parking lot replacement and the length of time since the Air Ducts have been cleaned.
Boys State
Brief discussion held on number of boys attending and expenses.

401K Changes
Joe Irish explained that in order for the participation to receive a contribution from the American Legion the 1000 hours rule needed to be eliminated from our plan. This change has been made with Alerus.

DATE OF NEXT MEETING
Monday December 14, 2020 – 10 a.m. – HQ, Lansing MI and via Zoom

ADJOURNMENT
A motion was made to adjourned the meeting due to no further business to come before this Committee by Moore and seconded by Buist. Motion carried. The meeting was adjourned at 12 p.m.

Respectfully submitted,

Roger Avie
Finance/Personnel Committee Chairman