

THE AMERICAN LEGION, DEPARTMENT OF MICHIGAN

RESOLUTION: 18-W-6
SUBMITTED BY: Department Finance & Personnel Committee
SUBJECT: Policies and Procedures for Department Staff

RESOLUTION

- WHEREAS,** The Finance & Personnel Committee shall be the only committee which creates, approves, amends and maintains policies on Department employees; and
- WHEREAS,** In the Fall 2017 the Department Executive Committee adopted the minutes from the Internal Affairs committee which allowed “the Chairman or his designee from the VA&R committee to assist the Director of VA&R with the interview and selection of all office staff and field representatives”; and
- WHEREAS,** Per the Finance & Personnel committee Rules of Procedure, they shall be charged with the duty of setting forth the employee rules and regulations for all employees of The American Legion, Department of Michigan; and
- WHEREAS,** The Department Adjutant shall follow the rules set forth by the Finance & Personnel committee and administer hiring of potential employees and terminations, therefore be it
- RESOLVED,** By The American Legion, Department of Michigan, in annual Department Winter Meeting assembled in Ypsilanti, Michigan, February 17-18, 2018, That the Department Finance & Personnel Committee will be the only committee which creates, approves, amends and maintains policies on Department employees and potential employees during the hiring process, be it further
- RESOLVED,** The Department Adjutant shall be authorized to conduct hiring and terminations at his discretion; and, have shall have the final authority to designate who will be involved, therefore be it finally
- RESOLVED,** That all Rules of Procedure and policies that contradict this resolution are authorized to be edited to comply with this resolution, effective immediately.